

UNIVERSITY OF LIFE SCIENCES IN LUBLIN

REGULATIONS OF STUDIES

**AT THE UNIVERSITY OF
LIFE SCIENCES IN LUBLIN**



1 OCTOBER 2026

General Provisions

§ 1

1. Regulations of studies determine both the organisation and the course of studies as well as the related rights and obligations of students of full-time and extramural programmes conducted at the University of Life Sciences in Lublin.
2. The University undertakes activities aimed at ensuring equal opportunities for the implementation of the study programme for the disabled students, taking into account the specificity of the given field of studies.
3. All alternative solutions and forms of support in the education of students with disabilities are specified in separate regulations introduced by the Rector's directive and may not lead to a reduction in the substantive requirements for students with disabilities.
4. Persons who are not Polish citizens may undertake and continue studies under conditions specified by the Law – Act on Higher Education and Science and the Rector's directives.
5. A person enrolled on a degree programme begins studies and acquires the rights of a student the moment he/she has taken the oath, which is confirmed with his/her own signature.
6. A student, including a student of a foreign university, is issued an electronic student identity card for a fee by the University. The student identity card attests the student's status and its validity is confirmed every semester by the Dean's office employee.
7. The student identity card is valid until the day of graduation, suspension of student rights or discontinuation from the students' register list and in case of graduates of first-cycle programmes until 31 October of the academic year.

§ 2

1. The Rector is the principal of the university students.
2. The Dean of the Faculty is the direct principal of the faculty students.

§ 3

1. The only representative of all university students is the Student Self-Government whose statutory authorities of different levels have exclusive competence to represent students and are called upon to protect their interests.

2. The representative of the students of a given year is the Year Representative. The method of electing the Year Representative, their powers, and obligations are specified in the Student Self-Government regulations.
3. Student organisations operating within the University are authorised in the scope of their statutory activity to submit applications to the authorities of the University and the Student Self-Government in matters concerning students and the functioning of the university.

Student's rights and obligations

§ 4

Students are obliged to participate in didactic and organisational classes, to do an internship programme, to obtain credits as well as sit examinations within the deadlines scheduled in the study programme and act in accordance with accepted norms of social coexistence and the taken oath.

§ 5

1. In particular students are obliged to:
 - 1) comply with the statutes of the University of Life Sciences in Lublin and follow the directives of the authorities;
 - 2) act in accordance with the taken oath, regulations of studies, and health and safety regulations in force at the organizational units of the University;
 - 3) obtain credits ethically, respect copyrights during didactic classes and while preparing any works or projects;
 - 4) observe good manners and care for the culture of academic community;
 - 5) care for their own dignity and good name of the University, care for and respect the University property;
 - 6) immediately notify the Dean of the Faculty where they study about any changes of marital status, surname, mailing address and email address.
2. Students undertaking studies in another field of study are obliged to implement the study programme in each of chosen fields of study, understood as compulsory attendance on all didactic classes, credits and examinations scheduled in the study programme.

§ 6

1. Students have the right to:
 - 1) study a particular field of study or more than one field of study;
 - 2) form scientific societies and participate in the academic and research activities of the University and in voluntary work;
 - 3) study according to the individual course of studies taking into account the provisions included in §18;
 - 4) form student and social organisations in accordance with the rules laid down in

- relevant regulations;
- 5) develop their own scientific, cultural, tourist and sports interests under the internal regulations of the University and use the didactic and educational facilities in that purpose, as well as use the help of academic teachers and organisational units;
 - 6) submit postulates regarding the didactic process and all matters related to the academic environment through Student Self-Government representatives;
 - 7) participate in the decisions of the University authorities through their representatives;
 - 8) receive awards and honours in accordance with applicable regulations
 - 9) undertake part of the studies at another university, also abroad, upon the Dean's of the Faculty consent;
 - 10) receive the training in students' rights and obligations. The training is run by Student Self-Government in cooperation with the Parliament of Students of the Republic of Poland.

2. Students have the right to submit a request to reconsider any administrative decisions issued by the Dean under the authority of the Rector. The request is submitted in writing to the Dean within 14 days from the date of delivery of the administrative decision.
3. In matters that do not require the issuance of an administrative decision, the student may send an application to the Dean or Vice-Dean via e-mail to the official e-mail address of the Dean's office available on the University website. In such cases, the student will also receive a response to the application electronically.
4. Students' rights and obligations expire on the day of graduation or on the day of ultimate discontinuation from the students' register list.

§ 7

Students and student families (spouses and their children) are entitled to benefits specified in Regulations of Student Benefits at the University of Life Sciences in Lublin.

Transfers

§ 8

1. Students who have successfully completed at least the first semester of their studies may transfer to another university, including a foreign university, with the Dean's consent, provided that they have fulfilled all obligations arising from the Regulation of Study and the study plan.
2. A student from another university (including foreign universities) or another field of study at the home university, after completing at least the first semester, may be transferred upon the consent of the Dean of the receiving faculty. In this case, the student is required to submit a reasoned application to the Dean of the receiving faculty, endorsed by the Dean of the originating faculty, along with documents confirming

previous education and academic transcripts. Students transferring within first-cycle or long-cycle Master's programmes are required to meet recruitment requirements regarding secondary school exit examination subjects and the score threshold entitling admission. The point score requirement applies to students transferred to semesters 2, 3, and 4

3. In case of a student's transfer, the Dean's duties include:
 - a) issuing the statement of convergence of learning outcomes obtained by the student with the effects specified in the study programme of the selected field in the host unit;
 - b) assigning to a student learning outcomes obtained out-of-unit such number of ECTS points as assigned to learning outcomes obtained as a result of implementation of relevant classes and internship programmes in the host unit;
 - c) designating supplementary subjects to cover the missing learning outcomes in case of discrepancies in the amount of no more than 24 ECTS points. Implementation of supplementary subjects should be spread over the first two semesters after transfer;
 - d) in case of transferring to the II semester the number of ECTS points corresponding to the unaccomplished learning outcomes cannot exceed 12.

Implementation of classes not included in the study programme

§ 9

1. After completing the first semester of first-cycle programme or long-cycle programme and second-cycle programme, students may participate in classes which are not included in the study programme from individually chosen subjects in other fields of study on specific level and profile.
2. The above mentioned classes are implemented by students upon the consent of the Dean of the Faculty, where the classes are conducted. Students submit a declaration of attendance in the first week of classes.
3. Students are enlisted to existing groups or an additional group is created. For the implementation of classes not included in the study programme approved by the Dean, students pay a fee according to separate regulations.
4. Classes not included in the study programme are entered into the documentation of the course of study and are listed in the diploma supplement. The grades received are not taken into account when awarding the Rector's scholarship for the best students and when calculating the final mean grade of the course of study.
5. The requirements for crediting the classes not included in the study programme are the same as for the classes included in it.
6. Students of second-cycle programme complementing learning outcomes, take part in classes specified by the Dean in the declaration of the related field of study without

paying additional fees.

7. Students referred to in article 6 are obliged to complement learning outcomes during two semesters of full-time programme and three semesters of extramural programme.
8. The requirements for crediting the subjects which complement learning outcomes at second-cycle programme are the same as for the classes included in the study programme.

Implementation of part of the study programme under student exchange programmes

§ 10

1. Students may implement the part of the study programme outside their home university at another Polish or foreign university, in particular on the basis of intercollegiate agreements resulting from the participation of the University of Life Sciences in Lublin in national and international student exchange programmes (MOST-AR, ERASMUS PLUS).
2. The implementation of a specified part of the study programme outside home university is done upon the Dean's consent according to procedures applicable to specific programmes.
3. Students of other Polish and foreign universities can participate in didactic classes as part of national or international exchange programmes.

Change of study form

§ 11

1. Students can apply for a change in the study form from full-time programme to extramural programme after completing the first semester.
2. Extramural students can apply for a transfer to full-time programme in the following cases:
 - 1) long-cycle programme in Veterinary Medicine – after completing the eighth semester;
 - 2) first-cycle engineer's degree programme (8 semesters) – after completing the sixth semester;
 - 3) first-cycle engineer's degree programme (7 semesters) – after completing the fifth semester;
 - 4) Bachelor's degree programme – after completing the fifth semester;
 - 5) second-cycle programme – after completing the second semester

3. The decision concerning the change of the study form, as referred to in article 1 and 2, is made by the Dean.

Organisation of the academic year

§ 12

1. The academic year runs from 1 October until 30 September of the following calendar year.
2. The academic year includes:
 - 1) two semesters of didactic classes: winter and summer;
 - 2) two examination periods and re-sit examination periods (winter and summer);
 - 3) winter and spring holidays and summer holidays lasting no less than six weeks altogether, provided that summer holidays should last for a continuous period of at least two weeks;
 - 4) internship programme or field classes if scheduled in the study programme.
3. In the seventh semester of full-time first-cycle studies and the first semester of full-time second-cycle studies starting in the summer semester, the semester lasts 13 weeks. For full-time and extramural studies in Veterinary Medicine, as well as other full-time fields of study, didactic classes in each semester (except those specified above) last 15 weeks. Examination periods last no less than 1–2 weeks each.
4. On extramural programme, each semester covers not less than 5 two- or three-day sessions. The examination period lasts no less than two weeks after the end of classes.
5. The Rector may establish days or hours free of didactic classes during the academic year.

§ 13

1. The entire teaching process is supervised by the Rector of the University and the Dean of the particular Faculty.
2. The detailed organisation of the academic year including the beginning and the end of the semester or the examination period is decided on by the Vice- Rector for Student Affairs and Education at least three months before the new academic year begins.
3. The Rector may establish an individual organization of the academic year upon the request of the Dean for a given field of study and year due to dates of vocational internships.
4. The dates for extramural programme sessions are decided on by the Dean and made known at least five months before the semester begins. The dates are approved by the

Vice-rector for Student Affairs and Education.

5. The central foreign language examination on first-cycle programme and long-cycle programme takes place at the following dates:
 - 1) I date: June, first working day after the end of the didactic classes first-cycle programme and long-cycle programme
 - 2) II date: last Friday of the first re-sit examination period (June);
 - 3) III date: last Friday of the second re-sit examination period (September).
6. A detailed timetable of didactic classes, approved by the Vice-Rector for Student Affairs and Education, is made known at least two weeks before the beginning of the semester.
7. The change of institution, field of study, study form, establishment of the individual course of studies and resumption of studies, except for a one-time resumption of studies for the purpose of sitting a diploma examination, takes place at the student's written request in inter-semester periods or at the beginning of the semester but not later than 2 weeks after the new semester begins. The decision in the above mentioned cases is made by the Dean.

Organisation of studies

§ 14

1. Students study in a given field of study, level and profile based on the study programme established by the University of Life Sciences Senate. Any changes in the study programme for a given field are approved by the Senate upon the request of the Programme Council until 30 April of a given year.
2. First-cycle engineer's degree programme of general academic profile lasts at least 7 semesters, undergraduate's programme at least 6 semesters and second-cycle programme 3-4 semesters.
3. First-cycle extramural engineer's degree programme of general academic profile lasts 7-8 semesters, undergraduate's programme 6-7 semesters and second-cycle programme 3-4 semesters.
4. Practical profile degree programme may be extended by one semester in relation to the programme of general academic profile.
5. Long –cycle degree programme lasts 11 semesters.
6. Students' achievements are represented in accordance with the European Credit Transfer and Accumulation System (ECTS). Each classes are assigned with a total number of ECTS points, with the exception of Physical Education classes. The ECTS points measure student's average workload necessary to obtain learning outcomes. Each ECTS point corresponds to 25-30 hours of student's work including university-

organized classes and individual work related to these classes.

7. In case of extramural programmes, if they last longer than full-time degree programmes, the number of points assigned to one semester is respectively smaller, maintaining the same number of points for the whole programme as on full-time programme.

§ 15

1. The study programme specifies the duration of degree programmes, timetable in each semester together with the number of ECTS points assigned, methods of conducting classes and their number of hours in each semester and the number of ECTS points obligatory for crediting the semester, specifying classes which are elective for students.
2. The conditions for choosing different specialties and elective classes are established by the Dean after consultation with students.
3. Didactic classes and knowledge and skills assessments can be conducted by means of methods and techniques of distance learning.
4. Didactic classes as well as knowledge and skills tests can be conducted in a foreign language, providing all students in the group agree to it.

§ 16

1. Lectures at the University are open to students.
2. Student's attendance in didactic classes, seminars, foreign language classes and specialisation classes is obligatory. The attendance in lectures is obligatory in case of classes which are conducted only in that form.
3. An absence in didactic classes should be accounted for during (7) seven work days to the person conducting the classes, or during the next session for extramural studies.
The lecturer decides on the way and the date of covering the material, which the student missed due to his/her accounted absence.
4. The academic teacher responsible for a module is obliged to prepare a course description card (syllabus) to be posted on the faculty website.
5. The lecturer must familiarize students with the syllabus during the first class and additionally present:
 - 1) class regulations: assessment methods, credit schedule/procedures, mode of announcing results of tests/projects, rules for excusing absences, exam format;
 - 2) precise rules on crediting the module including: obligatory requirements as well as the proportion of how each particle grade and examination grades influence the final grade.

6. Information referred to in section 5 points 1 and 2 may be sent electronically by the lecturer to the Year/Group Representative with instructions to forward it to all students.
7. Students can, upon the consent of the lecturer, take notes for personal use in any alternative form e.g. through recording or taking photos.
8. Students are required to take credit tests and examinations adhering strictly to announced rules. Rules include:
 1. mandatory presentation of a photo ID upon request;
 2. signing credit/examination papers before starting;
 3. prohibiting unauthorized aids during the exams or tests;
 4. prohibiting communication with others during the exams or tests;
 5. returning all materials received from the examiner (including exam prompts/questions) upon completion, unless stated otherwise.
9. In the event of proven non-compliance with rules in section 8 (particularly using unauthorized materials or assistance), the examiner must immediately terminate the examination or test for that student.
10. The student referred to in section 9 must leave the examination room, and the exam/test is graded unsatisfactory (2.0). Receiving an unsatisfactory grade does not forfeit the student's right to take the exam in subsequent scheduled terms.
11. In circumstances described in section 9, the examiner prepares and signs a brief written note and immediately forwards it to the Dean.
12. A student referred to in section 9 has the right to appeal to the Dean within 5 days of being informed of alleged non-independent work.
13. Regardless of the consequences specified in sections 9 and 10, additional disciplinary proceedings or measures provided under University regulations may be applied.

§ 17

1. The Dean appoints the tutor of the year out of academic lecturers for the entire period of study in a given year.
2. The tutor of the year is responsible for helping with educational and organisational activities taken by the faculty, including:
 - 1) putting forward candidates for distinctions and praises, but also warnings;
 - 2) participating in settlement of conflict cases;
 - 3) participating in committee exam;
 - 4) helping students in organisation of examination periods in agreement with the given year representatives;
 - 5) organising students' meetings at least once a semester.

§ 18

1. In justified cases the Dean can agree on the individual course of studies to students who:
 - 1) have distinctive achievements in the field of the Student Self-Government, culture and sport (properly certified);
 - 2) study two or more fields of study;
 - 3) study partly at other domestic or foreign universities;
 - 4) find themselves in exceptionally difficult life situations;
 - 5) are persons with disabilities..
2. The consent for the individual course of studies cannot be refused until they are completed, in case of full-time programmes, by a pregnant student or students who are parents.
3. The individual course of studies refers to modifications of weekly timetable of didactic classes through the choice of particular classes conducted at particular time, which enables students to implement the obligatory study programme.
4. Students applying for the individual course of studies should submit an application to the Dean during inter-semester break or within 2 weeks of the semester start. In justified cases, the Dean may consider applications submitted at other times. A schedule of completed didactic classes, approved by lecturers, is supposed to be attached.
5. Students together with lecturers establish the requirements for class attendance, times of crediting and sitting examinations. The above-mentioned requirements are approved by the Dean for the period of no longer than an academic year.

Studies on the basis of learning outcomes confirmation

§ 19

1. The organisation confirming the learning outcomes is specified by the resolution of the Senate and it includes:
 - 1) rules, conditions and the mode of learning outcomes confirmation;
 - 2) the way of appointing and the mode of work for boards verifying the learning outcomes.
2. Students accepted for studies as a result of learning outcomes confirmation are in a regular studying mode. The Dean, in the decision of accepting a student to the University, specifies the semester and the conditions of studying, taking into consideration the individual study programme together with the scientific supervision.

3. Students accepted for studies on the basis of learning outcomes confirmation are obliged to follow the rules and the mode of studying specified in the above regulations.
4. Students, referred to in article 2, accepted for extramural programme pay the fee which is proportionally reduced for the modules credited as a result of learning outcomes confirmation.
5. Students, referred to in article 4, pay the fee only for the modules necessary to supplement their individual study programmes in accordance with the rules specified in separate regulations.
6. The modules credited on the basis of learning outcomes confirmation are included into the mean grade based on the verification protocol and the transcript of academic record.

Crediting the semester

§ 20

1. The crediting period is the semester. Classes resulting from the study programme can finish with:
 - 1) examinations;
 - 2) credits.The results of both examinations as well as credits are defined by means of a grade in accordance with the grading scale described in §25 article 1.
2. The condition for crediting the semester for students is obtaining learning outcomes by means of crediting the classes and students' internship programmes included in the study programme, with a certain number of ECTS points assigned, within the periods specified in the organisation of the academic year.
3. Students, who obtained credits during the semester, are by the Dean's decision enrolled to the next semester.
4. Students may apply for conditional semester promotion by submitting a reasoned written application to the Dean by 28 February (10 March for Veterinary Medicine) after the winter session, and by 30 September after the summer session.
5. When applying for conditional promotion for the first semester of a first-cycle or long-cycle Master's programme, the student must submit a reasoned application with supporting documentation (if in possession of) through official channels (at the Dean's office) to the Vice-Rector for Student Affairs and Education. Conditional promotion for the first semester is possible only if there is a single failed subject.
6. The Dean may grant conditional semester promotion if failed subjects carry no more than 8 ECTS points total and do not exceed two subjects per semester. Conditional promotion for a subsequent semester in an academic year is allowed only if the total failed subjects in that year do not exceed three, with no more than 12 ECTS points

total. The Dean may refuse conditional promotion if a failed subject is a prerequisite (sequence) for the following semester or year.

7. Classes to be covered, which students were not allowed to take because of sequences of programme content, are treated as not credited (condition free of charge).
8. The obligatory sequences of classes required to implement the study programme are established by the Programme Council and announced by 30 April preceding the effective academic year.
9. The student's ECTS points discrepancies in relation to the number scheduled in the study programme cannot exceed 12 ECTS points at any moment of the studies.
10. At the written request of a student who has not obtained credit for the semester, provided that the request is submitted by 28 February following the winter examination period (or by 10 March in the field of Veterinary Medicine) or by 30 September following the summer examination period, the Dean shall direct the student to repeat the semester. A student who fails to submit the request within the above time limit shall be removed from the register of students.
11. The right to apply for the semester retake does not apply to students of the first semester of first-cycle programmes and long-cycle programmes.
12. Students can get permission to retake the same semester not more than once in the course of studies, except when the reason for not crediting the semester the second time was a long-lasting illness or other important issues properly accounted for and documented. The decision is made by the Dean.
13. Grades for exams, credits, tests, and projects may be published (with student consent and anonymized data):
 - 1) on official University bulletin boards;
 - 2) University websites;
 - 3) via group e-mail.
14. Upon written request submitted with documentation no later than during the second class meeting, a lecturer responsible for a course may recognize learning outcomes, ECTS points, and grades achieved in other fields of study after verifying compatibility. The student is informed in writing - with written justification if refused.
15. If an unsatisfactory grade is received for a partial course credit, the student is entitled to two re-take terms.

Students' internship programmes

§ 21

1. Students' internship scheduled as obligatory in the study programme is assigned with
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- The Rules of Study of the University of Life Sciences in Lublin, adopted by Resolution No. 27/2023-13/32 of the Senate of the University of Life Sciences in Lublin of April 26, 2024, as amended. Effective from October 1, 2026.*

ECTS points, which are included in the total number of points in the semester in which the internship takes place.

2. Framework internship programmes and regulations are introduced by Rector's directive.
3. Internship examinations are conducted before a board appointed by the Dean and consists of verifying the degree of mastery of the assumed learning outcomes.
4. Upon request submitted prior to the internship module, work performance under employment, traineeship, or volunteer work matching learning outcomes may be credited toward the internship. This is applicable provided that these activities are confirmed by relevant documents and have enabled the student to achieve the learning outcomes specified in the study program for professional internships. The decision to grant credit for the professional internship is made by the Dean.
5. Professional placement completed in accordance with the rules specified in paragraph 4 may be fully credited if the activities performed by the student as part of employment, internship, or volunteering enabled them to achieve the learning outcomes defined in the framework syllabus of the professional placement applicable to a given field and level of study, and the duration of these activities is not shorter than the placement duration specified in the curriculum. If the student does not fully meet the conditions for professional placement credit specified in the regulations of professional placements, the dean may grant the student a partial credit for the professional placement.
6. A student who applies for practice credit under the rules specified in paragraph 4 is required to complete the internship logbook and take the practice examination.
7. Professional internships are completed within the period specified in the organization of the academic year for a given field of study. Completing the internship at a different time is possible only in particularly justified cases and with the Dean's consent.
8. At the request of a student with a disability, submitted before the deadline for the professional internship module, the Dean shall determine an appropriate method and mode of completing the internship, adapted to the student's individual needs resulting from the type and degree of their disability.

Crediting classes

§ 22

1. Academic teachers are responsible for crediting the classes they run.
2. Crediting in the first term takes place before the beginning of the examination period on the basis of partial credits obtained throughout the semester.

3. Students who do not obtain credits, as referred to in article 2, are entitled to two re-take terms whereby the second term is final.
4. A student may lodge an appeal with the Dean within five days of the announcement of the result of the credit assessment in the first re-take term. The Dean may order a committee assessment of the student's level of knowledge in the relevant subject. The application shall include a detailed statement of the grounds for the appeal.
5. Crediting, as referred to in article 4, takes place in front of a commission board called by the Dean. The board consists of: the Dean or Vice-Dean as chairperson, the teacher responsible for the course, and another teacher who is a specialist in the given course designated by the Dean. A representative of the student government and the year tutor shall participate in the committee credit test or examination with observer status. In justified cases, the Dean may additionally appoint other academic teachers to the committee.
6. A committee-based assessment involves the evaluation by a committee of the student's up-to-date assignments or project work, or a committee examination of the student's answers to questions drawn by the student during the assessment. The questions are prepared by another academic staff member who is a specialist in the respective subject.
7. Students with disabilities may request the Dean to supplement the composition of the committee with an additional person designated by the student, acting as an observer, appointed by the student, if the designated person proves to be indispensable for an undisturbed communication between the student and the commission board.
8. The result of the commission crediting is decided on through voting. In case there is an even number of commission board members and the lack of voting result the final decision is made by the chairperson. Commission board members cannot abstain from voting or cast an invalid vote.

Examinations

§ 23

1. Classes that finish with an examination are credited by the academic teacher responsible for the implementation of classes on the basis of conditions specified in class description (module).
2. A student taking the exam is obliged to present a valid student ID.
3. The academic teacher responsible for given classes together with the student representative determine the dates of examinations. The information concerning examination dates should be made known to students four weeks before the examination period starts at the latest.

4. Students can enter into the examination before the factual examination period begins on the terms defined by the academic teacher responsible for the module.
5. The number of examinations cannot exceed eight in the academic year and five in a single examination period. The examination schedule should be organised so that there is no more than one examination per single day of the examination period.
6. Students sit an examination on a set date during the examination period and in case of a re-take examination during the re-sit examination period. In justified cases, and upon the Dean's consent, students can sit an examination after the re-sit examination period has finished, however in period not exceeding 28 February and in the case of veterinary medicine, by March 10 after the winter examination session and by September 30 after the summer examination session, and in the case of part-time studies, within a period no longer than until the first weekend session of the next semester.
7. Final year students of full-time first-cycle programmes, scheduled to finish in the winter semester, can sit the re-take examination after the re-sit examination period is over, however, no later than one week after the re-sit examination period has finished.
8. The teacher is obliged to provide students with the exam results at least two days before the next exam in the manner referred to in § 16 section 6.

§ 24

1. In exceptional and justified cases the Dean can authorise another academic teacher, responsible for implementation of classes, to conduct the examination.
2. Students have the right to view their assessed written examination papers before the re-take examination period and in the case of the second re-take examination within 2 weeks after the examination date.

§ 25

1. The following grading scale is used for examinations and credits:

very good	(5,0)
good plus	(4,5)
good	(4,0)
satisfactory plus	(3,5)
satisfactory	(3,0)
unsatisfactory	(2,0).
2. The examination date or the class crediting date which is recorded in the protocol must correspond with the date of the particular examination or credit.
3. The academic teacher, responsible for the classes, is obliged to submit the properly filled in protocol within 5 (five) working days from the date of the examination/credit.

4. The semester/year mean grade is the weighted arithmetic mean calculated from all examination and credit grades, excluding the Physical Education classes grade, recorded in protocols of a given semester/year of studies and their assigned ECTS points within the field of study implemented in accordance with the study programme. The module grade is understood as the arithmetic mean of all grades obtained within the examination period and two re-sit examination periods. The weighted arithmetic mean is calculated according to the following formula:

$$\text{weighted arithmetic mean of a semester/year} = \frac{\sum_{i=1}^k (\text{module grade} \times \text{ECTS})}{\text{ECTS points total in a given semester/year}}$$

k – the number of modules in a given semester/year

To calculate a module grade in case of an ‘unsatisfactory’ grade number 2 is assigned.

§ 26

1. In case of obtaining an ‘unsatisfactory’ grade in an examination, students are entitled to double re-take examinations in each module, assuming that the second re-take examination is final.
2. If students do not sit the examination, they or other people authorised by them, are obliged to submit the justification of the absence in the Dean’s office within 7 (seven) working days from the examination date.
3. Students, who do not comply with the obligatory regulations of crediting classes as referred in § 16 article 5 item 2, until the next examination date, receive an ‘unsatisfactory’ grade.
4. In case students do not sit the examination, the academic teacher enters ‘nz’ (did not report) in the protocol. If the Dean authorises the student’s absence on the examination, a person working in the Dean’s office documents it in the IT system of the University in ‘Course of study’ tab in the form of a comment: absence accounted for.
5. In case of the absence accounted for, understood as documented by submitting a medical certificate or other document proving student’s inability to sit the examination:
 - 1) one or two examinations in a given module, on the dates set for in the examination period schedule, the Dean, at the student’s request, sets an additional examination date but not later than 28 February after the winter semester examination period (10 March for Veterinary Medicine) and 30 September after the summer semester examination period;
 - 2) in case of all examinations in a given module set for in the examination period schedule (examination, first and second re-take examination), the Dean sets one

date on which a student is obliged to pass the examination in a given module until 28 February after the winter examination period (10 March for Veterinary Medicine) and until 30 September after the summer examination period.

6. An unaccounted absence on the examinations on a set date results in losing the opportunity to sit the examination and the abbreviation „nz” is automatically changed for 'unsatisfactory' result by the IT system, which is later on included in counting the weighted arithmetic grade from the semester.

Commission board examination

§ 27

1. The Dean may, at the request of a student or the Student Self-Government submitted within five days of the announcement of the results of the first re-take examination, order a written or oral committee examination. The Dean may also order such an examination on their own initiative where:
 - 1) irregularities occurred during the execution of the examination,
 - 2) the scope of the conducted examination exceeded the scope specified by the teacher in the course syllabus,
 - 3) other justified cases.
2. The application for a board examination should contain a detailed justification of the allegations.
3. Before making a decision to conduct a board examination, the Dean shall consult the teacher who awarded the grade being verified in the commission procedure.
4. The board examination is held before a committee consisting of the chair—who is the dean or vice-dean—and committee members, who include: another teacher who is a specialist in the subject of the examination designated by the dean as the examiner, and the teacher responsible for the course. A representative of the student government and the year tutor participate in the board examination as observers. In justified cases, the dean may appoint additional academic teachers to the committee.
5. An observer designated by the student from among academic teachers or students who has consented to participate may take part in the board examination.
6. The board examination must be conducted within three weeks from the date the application is submitted to the dean during the winter session, and no later than September 20th in the case of the summer resit session.
7. The form, date, and venue of the board examination shall be determined by the chairperson of the board, who shall notify the student at least 7 days before the scheduled date of the examination.

8. A student with disabilities may request the dean to supplement the composition of the board with an additional person designated by the student acting as an observer, if it is necessary for full communication between the student and the board.
9. The examiner is obliged to prepare from three to five sets of questions for the board examination, each containing at least three questions. The student draws one set of questions and answers the drawn questions in any order. Only the answers to the questions contained in the drawn set are subject to assessment.
10. The result of the board examination is determined by a secret ballot conducted by the chairperson of the board. In the case of an even number of board members and a tie in the voting, the final decision shall be made by the chairperson. Board members may not abstain from voting or cast an invalid vote.
11. Minutes shall be drawn up of the board examination. The chairperson of the board shall announce the result of the examination orally and, at the student's request, issue an appropriate certificate.
12. In the case of an unexcused absence from the board examination, the student forfeits the right to take it at another date.
13. The result of the commission board examination is final.

Discontinuations

§ 28

1. The Dean, acting pursuant to an authorisation granted by the Rector, shall remove a student from the register of students in the event of:
 - 1) a finding that the student has failed to commence studies in the circumstances specified in § 32(4), or a failure by a person admitted to studies to satisfy at least one of the following conditions:
 - a) failure to take the oath referred to in § 1(5) within two weeks of the commencement of studies, in accordance with the academic calendar applicable in the relevant academic year;
 - b) unexcused absence from all classes for three consecutive weeks in full-time studies, or for two consecutive study sessions in part-time studies, after the Dean has received information from the persons conducting the classes;
 - 2) withdrawal from studies upon the student's written request;

- 3) failure to submit the diploma thesis or take the diploma examination by the prescribed deadline;
 - 4) imposition of the disciplinary penalty of expulsion from the University.
2. The Dean, acting pursuant to an authorisation granted by the Rector, may remove a student from the register of students in the event of:
- 1) failure by the student to participate in compulsory classes, upon the request of the person conducting the classes, who has established that the student has three unexcused absences from compulsory classes, thereby making it impossible for the student to achieve the learning outcomes;
 - 2) a finding of insufficient academic progress where the student repeatedly retakes the same course or semester, or fails to meet the requirements for obtaining credit for a course set out in the course description card;
 - 3) failure to obtain credit for the summer semester by 30 September, or for the winter semester by 28 February, or by 10 March in the field of Veterinary Medicine;
 - 4) failure to pay, by the prescribed deadline, fees related to the undertaking of studies.
3. The removal procedure shall commence with sending a notice to the student regarding the initiation of proceedings for removal from the student roster, due to the occurrence of circumstances justifying the issuance of a removal decision, except for situations where the student has submitted a resignation from studies. The student may review the case files and provide explanations within the deadline specified in the notice.
4. The Dean, acting under the authority of the Rector, shall issue an administrative decision on removal from the student roster in writing, including a notification of the right to submit a request for reconsideration of the case within 14 days from the date of its receipt.
5. The notice and the decision on removal from the student roster shall be delivered to the student in accordance with the provisions of the Code of Administrative Procedure.
6. One copy of the administrative decision, along with an acknowledgment of receipt, shall be placed in the student's personal file.
7. A person removed from the register of students shall settle their accounts with the University, pay any outstanding fees, submit a clearance form, and shall no longer be entitled to hold a student ID card.

Reinstatement

§ 29

1. Any person discontinued, due to their failure to complete the first semester of studies,

may be reinstated according to the procedures for admission to the first year of studies.

2. Students, who have been discontinued after crediting the first semester, may be reinstated once, upon the Dean's consent, but only within the period of three years after discontinuation.
3. In particularly justified cases the Dean may give his consent to a person's reinstatement after the period longer than three years after the discontinuation.
4. The reinstatement commences with the beginning of a semester. The Dean decides on the validity of the module credited before the discontinuation and indicates the semester commencing the reinstatement or denies reinstatement altogether. The Dean can also appoint classes which need to be credited to complement programme discrepancies so that all learning outcomes required by the current study programme can be implemented. If consent on reinstatement is obtained, the student is obliged to study according to the study programme which is obligatory in the semester, he was reinstated.
5. Reinstatement procedure is applied only to people, who were the students of the University of Life Sciences in Lublin and when the field of study is still being implemented.

Leaves of absence

§ 30

1. Students may be granted a long-term leave of absence by the Dean for the period of one academic year, provided that if it concerns the seventh semester of first-cycle programme (the final year) the leave of absence can last for only one semester in the event of:
 - 1) prolonged illness affirmed with medical certificate - the sick leave;
 - 2) important and well-documented fortuitous circumstances - the special leave of absence;
 - 3) undertaking foreign studies, apprenticeships, internships or participating in projects - the vocational leave of absence;
 - 4) without giving a reason - the Dean's leave of absence.
2. Foreign students may be granted, by the Dean, a short-term leave of absence once in an academic year for a period not exceeding two weeks, in order to travel to their country of origin in connection with visa formalities or the legalisation of their stay.
3. Students applying for the sick leave, the special leave of absence or the vocational leave of absence submit a well-documented request to the Dean, promptly after the reason for the leave of absence occurred.
4. Unsatisfactory results in academic achievements cannot be the reason for being granted the sick leave. The leave cannot be granted for the period of the previous semester or academic year.

5. The Dean's leave of absence without a stated reason may be granted only once during the course of studies, provided that the semester preceding the semester for which the leave is granted has been credited. A student may apply for this leave after completing at least the first year of a first-cycle programme or a long-cycle Master's programme; in the case of a second-cycle programme, the student may apply after completing the first semester. The application shall be submitted to the Dean during an inter-semester period or, in justified cases, no later than two weeks after the commencement of the following semester.
6. Students studying one or more fields of studies can apply for the leave of absence at all or only at one field of study simultaneously.

§ 31

1. A leave of absence have to be granted by the Dean in the event of:
 - 1) a student being pregnant – the maternity leave;
 - 2) a female or male parent student in order to take care of a child – the parental leave of absence.
2. In the case referred to in paragraph 1(1), a duly documented application shall be submitted without undue delay after the occurrence of the circumstance constituting the grounds for granting the leave. The leave shall be granted until the date of the child's birth; however, if the leave ends during a semester, it may be extended until the end of that semester.
3. In case referred to in article 1 item 2, a properly-documented application should be submitted within a year from the date of childbirth. The leave is granted for the period of up to one year, however if the end of the leave falls on the middle of the semester, it can be extended until the end of the given semester.

§ 32

1. While being on the leave of absence, students retain their rights, however the rights of being granted financial aid during the leave are specified in separate regulations concerning this matter.
2. The date of the graduation is rescheduled due to the leaves of absence.
3. Students, returning from the leave of absence, can be obliged by the Dean to compensate for the discrepancies in the study programme resulting from any changes in the study programme.
4. A student referred to in paragraph 3 shall submit to the Dean's Office, before the commencement of the semester, an application to resume studies in order to be enrolled in the appropriate semester of studies. Failure to comply with this obligation shall result in the student being removed from the register of students for failure to undertake studies.
5. Following the sick leave, students submit a health certificate validating their ability to

continue studies in the Dean's office.

6. While being on the leave of absence, excluding the sick leave, students can upon the Dean's consent participate in some didactic classes scheduled for the next semester with the possibility of undergoing verification of achieved learning outcomes together with obtaining credits and sitting examinations.
7. The fact of being granted the leave of absence is confirmed in the university IT system.
8. The extension of the leave of absence resulting from the same cause is possible only upon the Vice-Rector's for Student Affairs and Education consent.

Diploma thesis

§ 33

1. The diploma thesis submitted in both paper and electronic form is understood as a Master's degree thesis on second-cycle programme.
2. If the diploma thesis is a written work, the supervisor is obliged to verify the thesis before the diploma examination, using the Uniform Anti-plagiarism System.
3. The diploma thesis enters the records repository promptly after successful result of the diploma examination.

§ 34

1. The diploma thesis is written by a student under the supervision of an academic teacher employed by the University, holding the scientific degree of *doctor habilitowany* (Post-doctoral degree) or Doctor (Ph.D.).
2. In exceptional cases, the Dean may authorise a specialist outside the university, who holds the degree of at least Doctor (Ph.D.), to supervise the diploma thesis.
3. The diploma thesis can be written in a foreign language, however the student is then obliged to attach a translation or a detailed summary in the Polish language. If that is the case, upon the Dean's consent, the student passes the diploma examination in a foreign language which is understandable for the board members.
4. At a student's or supervisor's request the Dean order an open diploma examination. The request should be submitted together with the copy of the diploma thesis. The Dean announces the venue and the date of the open examination on the Faculty notice board and on the website at least three days prior to the date of the examination.

§ 35

1. The choice of subjects/issues for diploma thesis takes place according to the following rule:
 - 1) students choose subjects/issues for their diploma thesis in particular didactic units,
 - 2) the Dean organises seminar groups and appoints the person responsible for the module before the semester (the module is scheduled for) commences.
2. In justified cases and at the request of the student's supervisor the Dean may change the subject of the thesis.

§ 36

The diploma thesis can be written by two students provided that the co-authors determine precisely their scope of work which will later be assessed separately by the supervisor and the reviewer.

§ 37

The diploma thesis is assessed by the academic teacher supervising the work and one reviewer appointed by the Dean from the academic teachers holding the scientific degree of Professor or *doctor habilitowany* (Post-doctoral Degree).

§ 38

1. Students should submit their diploma thesis not later than:
 - 1) 15 January - when the studies finish in the winter semester,
 - 2) 15 June – when the studies finish in the summer semester.
2. In case of students referred to in article 1 item 2 the Dean, at the request of the supervisor or a student, may prolong the diploma thesis submitting date until 1 September. The student, for whom the diploma thesis submitting date is prolonged, retains the rights of the student.
3. In case of students referred to in article 1 item 1 the Dean, at the request of the supervisor or a student, may prolong the diploma thesis submitting date until the end of the examination period of a given semester.
4. Students, who failed to submit the diploma thesis by the date referred to in item 1 or item 2 or item 3, are discontinued from the students' register list but preserve the right to submit the diploma thesis and taking the diploma examination within a year from the date of being discontinued. If that is the case, discontinued students are obliged to submit a request for a single reinstatement in order to take the final examination. In justified cases, the Dean at the supervisor's approval may give the consent to submit the diploma thesis and organise the diploma examination within the period not longer than 3 years from the date of discontinuation.

5. In case of a prolonged absence of the diploma thesis supervisor, which may delay the date of thesis' submitting, the Dean out of his/her own-initiative or at the student's request, appoints another academic teacher as the supervisor, after consulting the head of the unit in which the thesis is implemented, who takes over all responsibilities connected with diploma thesis supervision.
6. In the event of circumstances other than those referred to in article 5 there is a possibility, at the request of a student, to change the diploma thesis supervisor not later than a one semester before the planned date of graduation. The decision is made by the Dean after consultation with the head of the unit or units, whom the case concerns.

Diploma examination

§ 39

1. The condition for admitting a student to the diploma examination in study programmes whose curricula provide for the preparation of a diploma thesis is:
 1. obtaining credits in all classes and internship programmes resulting from the study programme;
 2. submitting the diploma thesis and obtaining two positive grades both from the academic teacher supervising the thesis and the reviewer;
 3. submitting all required documents in the Dean's office.
1. In case of one 'unsatisfactory' grade in the diploma thesis the decision whether to allow the student to sit the diploma examination is made by the Dean.
2. The final grade in the diploma thesis is an arithmetic mean of grades given by the supervisor and the reviewer.

§ 40

1. The date of the diploma examination is assigned by the Dean.
2. The diploma examination should take place once a student completed the last semester of studies within three weeks following the submission of the diploma thesis.
3. In the event of extending the diploma thesis submission date, the diploma examination should take place within 3 weeks from the diploma thesis submission.
4. The Dean can assign an individual diploma examination date for a student, who submitted the diploma thesis before the deadline referred in § 38 article 1.

§ 41

1. The diploma examination takes place in front of the examination board appointed by

the Dean and consisting of: the Dean or the Vice-Dean as the chairperson, the academic teacher supervising the thesis and the reviewer. In justified exceptional cases the Dean can appoint an academic teacher holding the scientific degree of Professor or *doctor habilitowany* (Post-doctoral degree) as the chairperson of the examination board.

2. The Dean can extend the examination board.

§ 42

1. The diploma examination is an oral examination.
2. During the diploma examination a student makes the diploma thesis presentation and answers minimum three questions asked by the members of the examination board. The questions asked may be connected with all modules of study implemented in the course of study and with the diploma thesis.
3. The diploma examination is assessed by the examination board, referred to in § 41, during the classified part of the meeting. The assessment of the diploma examination is established on the basis of partial grades given for the answers to all questions asked and the diploma thesis presentation.
4. While assessing the diploma examination and the diploma thesis the scale of grades specified in § 25 article 1 is applied.
5. A protocol from the diploma examination is drawn up and signed by all members of the examination board.
6. Immediately after passing the diploma examination the chairperson, in the presence of the examination board members, announces the result of the examination, together with the grades obtained during the examination, and the graduation result.
7. In the event of positive result of the diploma examination the examination board makes a decision to give the professional degree and the graduation diploma in a given field of study.

§ 43

1. In the event of ‘unsatisfactory’ grade or unjustified missing the diploma examination within the assigned period, the Dean sets a new examination date which is understood as final.
2. The second examination can take place not earlier than after a month’s period and not later than in a three-months’ period from the first examination date.
3. In the event of not passing the diploma examination in the second period the Dean makes a decision to discontinue a student from the students’ register list.

4. Missing the diploma examination can be justified by the Dean at a written, justified request of a student, submitted within the period of 7 work days from the assigned date of the examination. In that case the Dean assigns a new diploma examination date.

The diploma examination for study programs whose curriculum does not require the preparation of a diploma thesis

§ 44

1. The condition for admitting a student to the diploma examination in study programs whose curriculum does not require the preparation of a diploma thesis is:
 - 1) passing all courses and internships provided for in the curriculum;
 - 2) submitting all required documents to the Dean's office.
2. In the case referred to in section 1, the rules for conducting the diploma seminar and the course of the diploma examination in first-cycle programs ending with the award of the professional title of *inżynier* (Engineer) or *licencjat* (Bachelor) shall be determined by the senate by means of a resolution.

Study programs whose curriculum does not provide for a diploma examination

§ 45

1. The curriculum of the veterinary medicine program does not provide for a diploma examination. Students of this program are obliged to pass all examinations and obtain all course credits after the final semester of studies by March 31st of a given academic year.
2. The deadline for passing examinations and obtaining course credits for the students referred to in section 1 may be extended by a decision of the dean upon the student's request until September 30th of a given year. After this deadline, the condition for graduating from the program is repeating the final semester.

Graduation result

§ 46

1. Graduation result in all study programmes whose curricula provide for the preparation of a diploma thesis is, the sum of:
 - 1) 3/5 weighted arithmetic mean of all grades in examinations and credits documented in the protocols in the course of studies together with corresponding ECTS points within the field of study, calculated according to article 5;
 - 2) 1/5 of the grade in the diploma thesis;
 - 3) 1/5 of the grade in the diploma examination.
2. The final graduation result in Veterinary Medicine is expressed by weighted arithmetic mean of all grades in examinations and credits documented in the protocols in the

course of studies together with corresponding ECTS point, calculated according to article 5.

3. The final graduation result for study programs whose curriculum provides for a diploma examination, including the defense of an engineering project, is the sum of:
 - 1) 3/5 of the weighted average of all grades from examinations and course credits entered into the examination records during the period of study and their corresponding ECTS credits within the program, calculated in accordance with section 5;
 - 2) 1/5 of the grade from the practical part of the diploma examination (the defense of the engineering project);
 - 3) 1/5 of the grade from the theoretical part of the diploma examination.
4. The final graduation result for study programs whose curriculum provides for a diploma examination, including the defense of a bachelor's project, is the sum of:
 - 1) 3/5 of the weighted average of all grades from examinations and course credits entered into the examination records during the period of study and their corresponding ECTS credits within the program, calculated in accordance with section 5;
 - 2) 1/5 of the grade from the practical part of the diploma examination (the defense of the bachelor's project);
 - 3) 1/5 of the grade from the theoretical part of the diploma examination.
5. For the purpose of calculating the final graduation result, the weighted average of all grades from examinations and course credits, excluding physical education grades, entered into the examination records during the period of study and their corresponding ECTS credits within the program pursued in accordance with the curriculum, shall be calculated according to the following formula:

$$\text{weighted arithmetic mean of studies} = \frac{\sum_{i=1}^k (\text{module grade} \times \text{ECTS})}{\text{ECTS points total for a given field of studies}}$$

k – the number of modules for the field of studies

The grade in a module is understood as the arithmetic mean of grades obtained in examination and re-sit examination periods. In order to calculate the module grade in case of an 'unsatisfactory' grade number 2 is assigned.

6. Graduation result is calculated up to three decimal places and later rounded to two decimal places, also for the means of obtaining a student loan.
7. The final result of studies shall be entered on the graduation diploma and in the diploma supplement, except for the fields of study referred to in paragraph 8, in accordance with the following scale:

below 3,20	- satisfactory
from 3,20 to 3,60	- satisfactory plus
from 3,61 to 4,10	- good

from 4,11 to 4,50
4,51 and higher

- good plus
- very good

8. In the case of the Veterinary Medicine and Veterinary Analytics programmes, the final result of studies shall be entered on the graduation diploma and in the diploma supplement in accordance with the following scale:

below 3,20

- satisfactory

from 3,20 to 3,50

- satisfactory plus

from 3,51 to 3,99

- good

from 4,00 to 4,30

- good plus

4,31 and higher

- very good

9. Equalisation of graduation result to the grade value according to article 7 and 8 refers only to the graduation diploma and diploma supplement entry.

§ 47

1. Students after passing the diploma examination become university graduates and receive the university graduation diploma in a specified field of study and profile confirming higher education and professional degree.
2. Graduates before receiving diplomas are obliged to settle all obligations to the university and in particular to submit the university leaving card and pay all required fees.
3. Within 30 days from graduation, a graduate receives the diploma together with the diploma supplement and two certified copies, **including a certified copy in a foreign language upon the graduate's request.**
 - 1) a copy of the diploma in English, French, Spanish, German, or Russian;
 - 2) a copy of the diploma supplement in English.
4. Upon the request of a student or a graduate, the university shall issue, for a fee, an additional copy of the graduation diploma or a copy of the diploma supplement in Polish or in a foreign language referred to in section 3.

§ 48

1. The graduation date is the date of passing the diploma examination and in case of Veterinary Medicine the date of passing the last examination or credit scheduled in the study programme.
2. The planned duration of university studies corresponds with the approved study programme for a given field of study, and the planned date of graduation for studies finishing in the winter semester is 28 February, and for studies finishing in the summer semester 30 September. For Veterinary Medicine the planned date of graduation is 31

March.

Awards, honours and scholarships

§ 49

1. Students may be granted the following awards and honours:
 - 1) the Rector's awards and honours;
 - 2) awards funded by state institutions, scientific societies and social organisations;
 - 3) the diploma for a distinctive student – awarded on terms referred to in §50 of the following regulations;
 - 4) the diploma for a distinctive diploma thesis.
2. Students are entitled to apply for financial aid in the form of:
 - 1) social scholarship,
 - 2) scholarship for the disabled,
 - 3) the Rector's scholarship,
 - 4) emergency grants;
 - 5) the Minister's scholarship.
3. Rules for appointing financial aid referred to in section 2 shall be regulated by separate provisions.

§ 50

1. *The distinctive graduate* diploma is awarded by the Rector upon the Dean's request.
2. In the case where the curriculum provides for the obligation to prepare a diploma thesis, the graduate may receive the diploma referred to in section 1 if they meet the following conditions:
 - 1) they submitted the diploma thesis within the deadline resulting from the curriculum in accordance with the provisions of § 38 section 1 of the regulations;
 - 2) they obtained a grade of "very good" for the diploma thesis;
 - 3) they obtained a grade of "very good" for the diploma examination;
 - 4) they obtained a weighted average of no less than 4.70 from all grades from examinations and course credits entered into the examination records during the period of study and their corresponding ECTS credits within the program;
 - 5) during the period of study, they acted in accordance with the oath taken.
3. In the case where the curriculum does not provide for the submission of a diploma thesis, the graduate may receive the diploma referred to in section 1 if they meet the following conditions:
 - 1) they completed their studies within the deadline specified in the curriculum;
 - 2) they obtained a grade of "very good" from the diploma examination;

- 3) they obtained a weighted average of no less than 4.70 from all grades from examinations and course credits entered into the examination records during the period of study and their corresponding ECTS credits within the program;
 - 4) during the period of study, they acted in accordance with the oath taken.
4. The diploma referred to in section 1 may be awarded to a graduate of the veterinary medicine program who meets the following conditions:
- 1) they completed their studies within the deadline specified in the curriculum;
 - 2) they obtained a weighted average of no less than 4.31 from all grades from examinations and course credits entered into the examination records during the period of study and their corresponding ECTS credits within the program;
 - 3) during the period of study, they acted in accordance with the oath taken.

§ 51

1. A diploma for an outstanding diploma thesis shall be awarded by the Rector upon the request of the Dean to a graduate who obtained a grade of "very good" for their diploma thesis, provided that the review of the thesis included a motion for distinction.
2. A diploma for an outstanding engineering project or a problem-based issue shall be awarded by the Rector upon the request of the Dean to a graduate who obtained a grade of "very good" from the diploma examination, based on a motion for distinction submitted by a member of the examination board who is not the diploma seminar supervisor, and approved by all members of the board with a corresponding entry in the minutes.

Fees

§ 52

1. Payment conditions for studies or educational services in case of extramural programmes or foreign students are regulated by an agreement between the University and a student in written form.
2. Principles of charging the fees and conditions for partial or full exemptions from such fees are regulated by the resolution of the Senate. The amount of fees is established by the Rector in the form of a directive.

§ 53

Documentation of the course of studies

1. The course of studies is documented in:
 - 1) class crediting protocols, performed in the form of printouts of data from the IT system;

- 2) periodic cards of students' achievements, performed in the form of printouts of data from the IT system;
- 3) grades profile in the IT system.

Transitional and final provisions

§ 54

1. Proposals for introducing changes in the following regulations may be brought by:
 - the Senate,
 - the Rector and Vice-Rectors,
 - the Faculty Councils,
 - the statutory authorities of the Student Self-Government.
2. Any changes to the following regulations may be made in a written form, in the same manner as it was established, or by introducing a set of new regulations.

§ 55

In exceptionally justified cases the Rector may make a different decision than it may result from the resolutions of the following regulations.

§ 56

1. The Rules of Study adopted by the Senate of the University of Life Sciences in Lublin by Resolution No. 48/2022-2023 of April 28, 2023, shall lose their effect.
2. The Regulations shall enter into force on October 1, 2024, provided that decisions and resolutions made in individual student matters issued before October 1, 2024, shall remain in force.