



Rules for foreign language classes at the Foreign Language Teaching and Certification Centre of the University of Life Sciences in Lublin

1. Foreign language classes are conducted in accordance with the study program. Second-cycle studies include specialist language classes.
2. In first-cycle studies, the foreign language course ends with an exam at the B2 level, and in long-cycle master's studies in veterinary medicine, the foreign language course ends with an exam at the B2+ level.
3. In second-cycle studies, foreign language classes are conducted at the B2+ level and conclude with a final graded evaluation.
4. In the *Tourism and Recreation* program, where two foreign languages are required, one of the language courses may result in language proficiency at a level lower than B2.
5. A change in the student's decision regarding the choice of language is only possible in exceptional cases, within two weeks from the start of foreign language classes. The decision on whether a language course can be changed is made by the Head of the Foreign Language Teaching and Certification Centre.

EXEMPTIONS FROM FOREIGN LANGUAGE COURSES

1. First-cycle students may be exempted from attending classes upon **written request submitted no later than during the second class**, based on a document confirming that they have passed a foreign language exam at the appropriate level (B2, B2+, C1). The teacher informs the student of the decision in writing, and in the case of a refusal, provides a justification. **The time that has elapsed since the date of passing the examination may not exceed 5 years.** However, **students are still required to complete the topics related to the specialist language** taught in each semester.
2. Exemptions from foreign language classes in the first-cycle of studies are also granted on the basis of a certificate confirming the required level of language proficiency, attached to a written application submitted by the student no later than during the second class. The teacher informs the student of the decision in writing, and in the case of a refusal, provides a justification. The list of certificates that qualify for exemption is available at the Foreign

Language Teaching and Certification Centre. In this case as well, students are required to complete the specialist content.

3. A student who obtains a certificate of proficiency in the foreign language being taught during the course may be exempted from continuing the course after obtaining the written consent of the language instructor/lecturer on the appropriate application form. The student is required to pass the specialist content.
4. A student who begins studies in two degree programs simultaneously completes the language course in one of the programs. In the other program, the student is required to complete the specialist content related to the field of study.
5. A student beginning a second or subsequent degree program at the second-cycle level, or simultaneously pursuing two programs at the second-cycle level, is not entitled to an exemption from classes and is required to take a foreign language course as part of specialist language instruction at the B2+ level, in accordance with the curriculum of the given program.

FOREIGN LANGUAGE COURSES

6. Language courses include **3 semesters of instruction in full-time first-cycle programs** (105 hours), **4 semesters of instruction in the fields of *Veterinary Medicine*, *Veterinary Analytics*, and *Tourism and Recreation*** (120 hours), and conclude with the Central Foreign Language Examination; and **4 semesters of instruction in extramural first-cycle programs**, concluding with the Foreign Language Examination.
7. **The required level of instruction is B2**; however, it is possible to participate in classes in B2+ or C1 level groups.
8. **The curriculum includes language learning, academic skills, and specialist language training. For most degree programs, these make up 60% and 40% of the classes respectively, while for the *Veterinary Medicine* program, they account for 40% and 60% respectively.**
9. Each semester of language study ends with a final graded evaluation.
10. **The final grade is based on grades from:**
 - **short tests** – at least 3 per semester,
 - **written tests** – at least 1 per semester,
 - **short speeches** – at least 1 per semester,
 - **written assignments** – at least 1 per semester.
11. The grading scale for tests and short tests is as follows:
 - 95% – 100%: grade 5.0
 - 88% – 94%: grade 4.5
 - 80% – 87%: grade 4.0
 - 70% – 79%: grade 3.5
 - 60% – 69%: grade 3.0

Detailed grading criteria are available at the Foreign Language Teaching and Certification Centre office.

12. In addition, the semester grade includes an assessment of the student's class participation and regular preparation for classes.
13. **In order to pass the semester, a student must obtain passing grades for all written assignments and oral presentations, as well as maintain high attendance in classes.**
14. If a student does not receive a passing grade to complete the semester in the first attempt, they have the right to pass the course during the examination or resit session.

ABSENCE FROM CLASSES

1. Attendance at language classes is mandatory in accordance with the Study Regulations.
2. **One unexcused absence per semester is allowed.** All other absences must be **excused on the basis of a medical certificate** submitted **no later than 7 working days after the absence, or, in the case of extramural studies conducted in the form of weekend sessions, during the next class session.** If the course instructor records three unexcused absences of a student from classes, they are obliged to report this fact to the dean's office responsible for the given field of study.
3. The student is obliged, either independently or with the help of a course instructor, to catch up on any work missed due to excused or unexcused absences.

CENTRAL EXAMINATION

1. Foreign language classes **at the first-cycle level (S1) end with a Central Examination** covering **academic language** at one of the above-mentioned levels and **specialist language.**
2. **The examination consists of two parts: oral and written.**

The oral part involves preparing and **delivering a short presentation in a foreign language** related to the field of study. The presentation should be delivered during classes in the final semester of foreign language study. **The presentation is expected to be delivered without reading from a script. Reading from a script will result in a failing grade for the presentation.**

The written part consists of **4** components testing competence in:

- listening,
- reading,
- writing,
- knowledge of lexical and grammatical structures.

The maximum number of points that can be obtained in the examination is **100 points: 20 points for the oral part and 80 points for the written part. The minimum number of points required to pass the oral part is 12 points.** Scores below this threshold in the oral part do not allow the candidate to proceed to the written examination.

3. **Exemptions from the examination are granted on the basis of obtaining a grade of ‘very good’ (5.0) at the end of each semester of foreign language study.**
4. **If a student does not obtain a passing grade for the course in the first term, they are not allowed to take the examination.** After obtaining a passing grade at a later date, the student may take the examination during the resit session.
5. The dates of foreign language examinations are specified in the Study Regulations.

CONSULTATIONS

1. Students have the opportunity to contact **the language instructor/lecturer during consultation hours** held in person at the Centre's premises, 28 Głęboka Street, CIW building.
2. Students also have the opportunity to contact the language instructor/lecturer via email using their official university email account.

The above organizational information also applies to the second foreign language course in the *Tourism and Recreation* program, for extramural first-cycle (N1) and second-cycle (S2/N2) studies, with the exception of information related to the Central Examination.

- **Examination in the *Tourism and Recreation* program for the second foreign language course and in extramural first-cycle studies (N1)**

Information regarding the scope of required content and the examination format is available from the lecturers.

- **Completion of a language course in second-cycle studies**

1. **In second-cycle studies, the required form of completing a course is a presentation in a foreign language on a topic related to the field of study.**
2. The presentation should last between 10 and 15 minutes.
3. A student can receive a maximum of 20 points for the presentation.
4. The criteria for assessing the presentation are consistent with those used for evaluating the presentation in first-cycle studies.
5. Delivering a read-out presentation is considered a failure to meet the assessment criteria.

6. **The final grade consists of:**

- grades from short tests checking knowledge of specialist vocabulary - minimum 3 per semester,
- a presentation in a foreign language on a topic related to the field of study,
- class attendance

Please note:

The presentation should be delivered during classes in the final semester of foreign language study. **Students are required to present from memory. Presentations that are read aloud rather than delivered extemporaneously will not be accepted as passing.**

Detailed information regarding the rules of study at the University of Life Sciences in Lublin is provided in the Study Regulations of the University of Life Sciences in Lublin dated October 1, 2025.