|  |
| --- |
| **PERSONAL QUESTIONNAIRE**of a candidate applying for admission to the Doctoral School at the University of Life Sciences in Lublin in the discipline\**………………………………………………………………………………………………* |
|  |
| 1. Personal data:
 |
| Name(s) and surname: |
| Family name: |
| Parents’ names: |
|  |
| 1. Date and place of birth:
 |
|  |
| 1. Nationality:
 |
|  |
| 1. Numbers (if owned):

PESEL: ………………………………. NIP (Tax ID):……………………………………… |
|  |
| 1. Series and number of the identity card or passport:…………………………………

issued by:………………………………………………………………………… |
|  |
| 1. Registered address:

Street, flat/house number:………………………………………………………………………..Postcode, town/city:…………………………………………………………1. Address of correspondence:

Street, flat/house number: ………………………………………………………………………..Postcode, town/city: …………………………………………………………1. Phone: …………………………………………………………………………………
2. E-mail: ………………………………………………………………………………….
 |
|  |
| 1. Education (school name, city/town and the year of graduation):
 |
|  |
| 1. Supplementary education (including the name of the qualifications obtained):
2. courses
3. postgraduate studies
 |
|  |
| 1. Knowledge of foreign languages:

*Please specify the language proficiency (poor, moderate, fluent in speech and writing) and mark the language with a cross* - English .................................................................. - German .................................................................. - Russian .................................................................- French .................................................................. - other .................................................................. |
|  |
| 1. Course of previous employment:
 |
| Time: | Employer’s name: | Job: |
|  |  |  |
|  |  |  |
|  |

**DECLARATIONS**

1. I give consent to the processing of my personal data for the purposes necessary for the recruitment procedures pursuant to the Law of 10 May 2018 on Personal Data Protection (Journal of Laws of 2018, item 1000 as amended) and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/WE (General Data Protection Regulation).
2. I commit myself to immediately notify the Director of the Doctoral School in writing of any changes to the information given above or any circumstances related to the education at the Doctoral School .
3. I confirm the truthfulness of the data contained in the above questionnaire with my own signature.

…………………………… ......................................................................

 *Town/city and date Candidate’s signature*

**Information clause on**

**the processing of personal data**

1. The administrator of Your personal data is the University of Life Sciences in Lublin, Akademicka 13 Street, 20-950 Lublin.
2. In all matters concerning the processing of personal data and the exercise of rights related to such processing, you can contact the Data Protection Officer – Anna Buchlińska, e-mail: anna.buchlinska@up.lublin.pl
3. Your personal data will be processed for the purposes of the recruitment procedures to the Doctoral School at the University of Life Sciences in Lublin, until the end of the academic year for which the candidate is applying. After closing the recruitment procedures, in the event of a decision to admit the candidate to the School, Your personal data accepted in a paper form by the Recruitment Committee shall be transferred along with the documentation concerning the candidate to the Doctoral School Office at the University of Life Sciences in Lublin, where it will be stored until the completion of the education on the basis of applicable law, to the extent necessary for this purpose and for the purposes of fulfilling the legal obligations incumbent on the administrator as well as for archival purposes.
4. Providing Your personal data is voluntary, but necessary for carrying our recruitment procedures. In case You do not provide Your personal data or the consent for its processing, it will not be possible to fulfil the above mentioned purpose.
5. The legal basis for the processing of Your personal data at the University of Life Sciences in Lublin is Article 6 item 1 letters (a) and (c) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/WE (General Data Protection Regulation): the fulfilment of the legal obligation incumbent on the administrator, resulting in particular from the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2018, item 1668) as amended, implementing acts issued on its basis and internal acts adopted at the University of Life Sciences in Lublin.
6. The University of Life Sciences in Lublin may transfer Your data to other entities processing it on the basis of concluded agreements, in order to implement the education process, as well as to authorities and public entities authorised to obtain the data on the basis of applicable law, e.g. courts, law enforcement authorities or state institutions, when they make a request based on an appropriate legal basis.
7. You are entitled the following rights related to the processing of personal data:
	* the right to withdraw the consent to data processing when there is no other legal basis for its processing;
	* the right to assess Your personal data;
	* the right to request the correction of Your personal data that is incorrect and to complete the data that is incomplete;
	* the right to request the deletion of Your personal data, in particular if You have withdrawn Your consent to its processing when there is no legal basis for its processing;
	* the right to request the restriction of the processing of Your personal data;
	* the right to object to the processing of Your personal data, on grounds related to Your specific situation, in cases when we process the data on the basis of our legitimate interest or for the purposes of direct marketing;
	* the right to transfer Your personal data, which only applies to data processed on the basis of the agreement concluded with You or on the basis of Your consent, or when Your data is processed by automated means;
	* the right to lodge a complaint to a supervisory authority responsible for the personal data protection – the President of the Office for the Protection of Personal Data.
8. You have the right to withdraw Your consent to data processing at any time. The withdrawal of consent does not affect the lawfulness of the processing, which was carried out on the basis of Your consent before its withdrawal.

I confirm that I have read and accept the above information.

………………………………..……… ……………………….………………………..

 *City, date Signature of the candidate*