**Recruitment regulations for the recruitment of participants in events in the project "Key, long-term cooperation for the development of an innovative, ecological approach to the production of biostimulants" under the NAWA Strategic Partnerships program financed by the National Agency for Academic Exchange**

§ 1

General information

1. These regulations specify the rules for the recruitment of employees, PhD students for events organized as part of "Key, long-term cooperation for the development of an innovative, ecological approach to the production of biostimulants" under the NAWA Strategic Partnership program.
2. The beneficiary is the University of Life Sciences in Lublin (UPL), ul. Akademicka 13, 20-950 Lublin.
3. The project runs from July 1, 2022 to June 30, 2024.
4. The project is financed by the National Agency for Academic Exchange.
5. Events in the project that require the recruitment of participants:

* Study visits;
* Summer school;
* Winter school;
* Scientific conference.

§ 2

Announcement of recruitment of event participants

1. Recruitment is announced separately for each type of event listed in § 1 section 5 by the project manager on the project website.
2. The recruitment is open to employees who are academic teachers and non-academic teachers employed on the basis of an employment contract and doctoral students of UPL and partner universities.
3. Recruitment may be announced multiple times, in accordance with the needs of the project implementation.

§ 3

Application procedure

1. Applications for participation in the event are submitted in person, by phone, or by e-mail to the project manager or the event secretary.
2. Applications for the event are accepted on an ongoing basis until all places are filled, including reserve places.
3. If the recruitment activities undertaken prove insufficient, recruitment for a given activity may be repeated.

§ 4

Recruitment principles and candidate selection

1. Recruitment is conducted in accordance with the principle of equal opportunities and non-discrimination, which means enabling fair participation in it for all persons - regardless of gender, age, disability, race or ethnic origin, religion or worldview, sexual orientation.
2. The acceptance of the application to participate in the event is decided by the order of applications.
3. Recruitment ends when the number of places provided for a given event is filled.
4. Information about acceptance to the event is provided to the interested person by phone, e-mail or in person by the project manager or event secretary.
5. In the event of a person's withdrawal from participation in the event, the project manager or event secretary informs, in the order of applications, persons who were not selected due to a lack of places, about the possibility of participating in the event.