



DOCTORAL  
SCHOOL



POLISH NATIONAL AGENCY  
FOR ACADEMIC EXCHANGE



## I-SDUPL Project

### Visiting rules to the "School of Excellence" as a part of the NAWA STER project "Actions towards the internationalization of the Doctoral School of the University of Life Sciences in Lublin (I-SDUPL)"

1. The winner of the "School of Excellence" coming from European countries is obliged to undertake a 5-day visit, and those coming from non-European countries a 7-day visit (including travel).
2. At least 3 days of the visit should be devoted to the following activities (8 hours in total):
  - a) Conducting stationary classes in English with PhD students on:
    - ✓ research skills (e.g. methodology of conducting scientific research, writing and reviewing scientific articles, applying for research grants, R&D research) - 4h;
    - ✓ research topics carried out by the guest - 2h.
  - b) Open public lecture addressed to the University' community on topics proposed by the guest and agreed with the Doctoral School Staff - 1h.
  - c) Meeting with the management and teaching staff of the Doctoral School – 1h.
3. The visit must be addressed to all the PhD students of the Doctoral School of UPL but individual topics may be addressed to the selected group of PhD students (from a given years of education and / or representing given disciplines).
4. Teaching activities will be held as part of seminars being the part of the education program or may be planned independently of them.
5. For the detailed schedule of the visit, in consultation with the Doctoral School Staff, are responsibility persons indicated in the application documents.

### Financing terms of the visit to the "School of Excellence" as part of the NAWA STER project "Actions towards the internationalization of the Doctoral School of the University of Life Sciences in Lublin (I-SDUPL)"

1. The following costs of the visit to the "School of Excellence" will be covered:
  - a) Travel costs from the place of the work to Lublin (reimbursement based on invoices and bills):
    - ✓ in the case of European visits - max. PLN 3,000/EUR 647\*;
    - ✓ in the case of outside Europe visits - max. PLN 7,000/EUR 1,510\*.
  - b) Accommodation costs in Lublin (hotel indicated by the Doctoral School):
    - ✓ in the case of European visits - four nights;
    - ✓ in the case of outside Europe visits - six nights;
  - c) Food expenses (reimbursement based on invoices and bills):
    - ✓ in the case of European visits (5-days) - max. PLN 2,000/EUR 431\*;
    - ✓ in the case of outside Europe visits (7-days) - max. PLN 2,800/EUR 604\*;
  - d) Salary for the guest - PLN 20,000 / EUR 4,313\* (gross including derivatives)

\*According to the EURO exchange rate applicable at UPL in 2024, the next exchange rate may change