

The University of Life Sciences in Lublin

Regulation

3rd International PhD Students' Conference: Environment-Plant-Animal-Product together with the International Workshops at the University of Life Sciences in Lublin, Poland (ICDSUPL)

Lublin, January 22th, 2024

Initial arrangements

1. The organizer of 3rd International PhD Students' Conference: Environment-Plant-Animal-Product together with the International Workshops at the University of Life Sciences in Lublin, Poland (ICDSUPL), herein after referred to as the "event", is the Doctoral School of the University of Life Sciences in Lublin
2. The event will be held on April 24-26th, 2024.
3. First day of the event includes the 3rd International PhD Students' Conference: Environment-Plant-Animal-Product (ICDSUPL) and will be held in buildings of the University of Life Sciences in Lublin in hybrid form.
4. Second and third days of the event includes The International Workshops supported by the STER NAWA project "Actions towards the internationalization of the Doctoral School of the University of Life Sciences in Lublin (I-SDUPL)" and will be held in Janów Lubelski in stationary form.
5. Registration of participants and sending abstracts by March 12th, 2024.

Rules of participation

1. The participants of the event are PhD students of doctoral schools, PhD students of universities, research and scientific institutes, young researchers as well as graduates of studies.
2. One event participant (registered) may send one abstract as part of the event fee, which will be presented as an oral or poster presentation. If more than one abstract is to be published, the participant is obliged to increase the fee for subsequent abstracts.
3. The participant (registered) will receive a certificate of active participation in the event with an indication of the presentation form (oral or poster presentation).

Conditions for submitting participation and abstracts

1. The condition for registering for participation in the event is the correct completion of the registration form available on the website <https://up.lublin.pl/szkola-doktorska/konferencja/>
2. Application for participation is the consent to the processing of personal data for the purposes necessary to conduct the event and consent to the publication of the abstract by the University of Life Sciences in Lublin on the basis of Creative Commons recognition of authorship 4.0 international (CC BY 4.0). Personal data will not be transferred to any other data administrator.
3. The abstract should only be submitted in electronic form available on the website <https://up.lublin.pl/szkola-doktorska/konferencja/>
4. It will be possible to attach an abstract until March 12, 2024, until 24:00.

5. Each participant is required to read the GDPR regulations set out in these regulations. Registration of participation in the event is a simultaneous consent to the processing of personal data by the University of Life Sciences in Lublin.

Organization and course of the event

1. The event will include sessions in English (oral presentations and posters) and workshops conducted in English.
2. Scientific research presented at the first day of the event – Conference – covers the following thematic blocks: Food Quality; Animal Sciences; Plant Sciences; Environment; Technology; Basic Sciences; Health Sciences. A event participant by sending a conference abstract authorizes the organizer to place it on the abstract platform as open access. Conference abstracts will be given a DOI number.
3. The duration of oral presentations is up to 10 minutes. Posters will be presented during coffee breaks in the form of a multimedia presentation for on-line participants and the printed form for stationary participants.
4. Rules for the preparation of the abstract:
 - a) title: no more than 10 words.
 - b) affiliation: authors' names and surnames, department / institute, university, street, zip code, city, country, e-mail address
 - c) the content of the abstract: 1500-2500 characters with spaces (the characters do not include the title, authors and affiliation). The content of the abstract should include: introduction, hypothesis and aim of the study, material and methods, results, conclusions.
5. Rules for the preparation and presentation of the poster:

The poster should contain: name and surname of the author/authors, title, name of the university, aim of the study, material and methods, results, conclusions.

For on-line participants the poster in pdf format should be sent by April 12, 2024 to conference.doctoral@up.lublin.pl. The presentation of the poster will take place only in the multimedia form.

For stationary participants the poster should be printed vertically in A1 format. The organizer has the right to refuse to accept an abstract or poster unprepared in accordance with the editorial requirements.
6. The organizer has the right to refuse to accept the proposed topic of the abstract if it does not fit into the designated thematic blocks.
7. By April 15th, 2024 the organizer will publish the event schedule on the event website, but has the right to make changes to it, even on the day of the event.
8. The organizer is not responsible for technical or organizational problems resulting from reasons beyond his control.
9. The participant undertakes to comply with the regulations and the organizational and technical instructions of the organizer.

Event participation cost

1. The costs of participation in the event (24th – 26th April 2024) for PhD students of the Doctoral School of University of Life Sciences in Lublin is covered by the Doctoral School Office.
2. The basic fee for active participation during the first day of the event (24th April 2024) for both stationary and on-line participation is 45 Euro (or 200 PLN) and includes the participation in the Conference; one abstract with DOI publication; coffee break and lunch for stationary participants.
3. The fee for the participation in the entire event (24-26th April 2024) is 325 Euro (1500PLN). The fee includes: participation in the Conference and International workshops; one abstract with DOI publication; accommodation in Janów Lubelski; coffee breaks and lunches during the event; gala dinner; barbecue dinner; field trip to ZOOM Nature Park; bus transport Lublin-Janów Lubelski-Lublin
4. If you want to publish more than one abstract, the cost of each subsequent abstract is 120 PLN or 25 Euro
5. The payment for the event should be made by bank transfer by March 10, 2023 to the account:
University of Life Sciences in Lublin
26 1240 5497 1111 0011 3333 1849 Bank
Pekao S.A. o/ Lublin
Krakowskie Przedmieście 72
20-076 Lublin
SWIFT PKOP PL PW; IBAN: PL + NRB
Transfer title: ICDSUPL / name and surname of the participant
4. Failure to make the payment within the indicated period means resignation from participation.
5. Invoices will be issued for all registered participation and sent to the e-mail address provided by the participant.
6. The event fee is non-refundable.

The regulations were developed by the event organizer and are valid from January 22th, 2024.

INFORMATION ON THE PROCESSING OF PERSONAL DATA

(becoming acquainted with the Information Clause is obligatory) In accordance with Art. 13 of the General Data Protection Regulation of 27 April 2016 (GDPR) the University of Life Sciences in Lublin states that:

1. The Controller of your personal data is the University of Life Sciences in Lublin with its registered office: ul. Akademicka 13, 20-950 Lublin, represented by the Rector,
2. Contact details of to the Data Protection Officer at the University of Life Sciences in Lublin:
email:anna.buchlinska@lublin.up.pl,

3. Your personal data will be processed due to your participation in the "3rd International PhD Students' Conference: Environment-Plant-Animal-Product together with the International Workshops at the University of Life Sciences in Lublin, Poland (ICDSUPL)" and will be used for organizational purposes, statutory, archival, statistical.
4. The legal basis for the processing of your data is Art. 6 sec. 1 lit. b GDPR - processing is necessary to participate in the " 3rd International PhD Students' Conference: Environment-Plant-Animal-Product together with the International Workshops at the University of Life Sciences in Lublin, Poland (ICDSUPL)" and pursuant to art. 6 sec. 1 lit. e GDPR, in connection with the implementation of the tasks and mission of the university in the field of education, scientific activity, as well as participation in social development and the creation of an economy based on innovation. In the case of people participating in the event in a stationary mode and people taking participation in the event in a remote mode (on-line) with an enabled webcam. Your personal data (image) will be processed on the basis of art. 6 sec. 1 lit. a, i.e. by expressing consent in the form of an unequivocal confirming action, which is understood as personal participation at the event venue or the inclusion of a webcam in the case of remote participation. Your image may be disseminated in connection with the live broadcast of the event on Internet TV , the Internet and on the YouTube channel, and it may be recorded in the form of photos, videos and recordings , and may be disseminated in connection with the event by publishing materials in the media, on the event website and on the event profiles in social networks.
5. Providing data is voluntary, but necessary to achieve the purposes for which it was collected.
6. Your data shall be stored for the period necessary to perform the tasks and the period resulting from legal provisions.
7. Your data shall only be disclosed to persons authorized by the University.
8. Your data shall be disclosed only to entities based on data processing agreements or to entities based on legal provisions.
9. Your data, to the extent that it constitutes public information, shall also be disclosed to any interested party who applies to the University for disclosure of public information.
10. You have the right to access your data.
11. You have the right to the erasure of your data or to restrict processing of the data in the cases justified by the circumstances indicated in Art. 17, 18 and 21 of the General Data Protection Regulation of 27 April 2016.
12. In the cases where the basis for processing the data is your consent, you have the right to withdraw your consent any time.
13. You have the right to lodge a complaint with the President of the Office for Personal Data Protection in the case that it is justified and your personal data is processed by the Controller contrary to the General Data Protection Regulation of 27 April 2016.
14. The scope of your data processed by the University may result from a legal provision or may be voluntary but necessary for the performance of tasks.