Name and Surname1 of the author(s) (Times New Roman (TNR) font, 12 pt,

**Title in Polish (TNR, 14 pt, bold)**

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The review monograph should contain the following chapters:

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Summary

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For each of the chapters of the monograph, the Author/Authors submit a proposal from two Reviewers from outside the Author/Authors' Parent Unit.

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Detailed guidelines for the authors of the chapter in the monograph are provided below.

**Guidelines for the authors of a chapter in the monograph**

**Each work should be accompanied by a general review prepared by the Scientific Supervisor, in which it should be stated whether the work meets the requirements of a scientific monograph and editorial requirements.**

1) Name and surname of the author (s), ORCID (if the author has it), university, department, e-mail of the corresponding author.

2) Title in Polish and in English.

3) Times New Roman typeface - applies to the entire text, including tables, formulas, figures, charts. The font size of the basic text - 12 pt, tables and descriptions in the figures - 9 pt. Spacing: 1.5. The size of tables and figures cannot exceed the dimensions of 12.5 × 19.5 cm.

4) Use bolds only for titles and possibly to emphasize important concepts, and italics for Latin names and all variables not only in formulas and charts, but also in the text; do not use underline.

5) The electronic version of the thesis should be saved in Word, but apart from that, separate, original files of drawings and photos are necessary.

6) Drawings, diagrams, charts should be prepared as a separate electronic record (source files) in programs working in the Windows environment (e.g. in Excel, Corel Draw, Photoshop, etc.). Do not use shaded backgrounds or borders on charts. Photographs must have a minimum resolution of 300 dpi. The author of the photo must be named.

7) Materials taken from the publications of other authors must be marked with the source of their origin (in the case of illustrations, including photographs, a written consent of the copyright owner is required).

8) References in the text to items of literature should be given in square brackets, in chronological order, with the author's name and the year of publication, eg [Kowalski and Lewandowski 2000, Lewandowski 2001a, 2001b, Zalewski et al. 2001] or ... according to Lewandowski [2001a].

9) References should be listed in alphabetical order. When more works by the same author are published in a given year, they should be additionally marked with letters, e.g. 2015a, 2015b.

The bibliographic description of the book consists of: author's name and initials, year of publication, title, abbreviated name of the publisher (optional) and place of publication, eg Greń J., Kowalski Z., 1972. Statystyka matematyczna. PWN, Warszawa.

A bibliographic description of a chapter in a book should include the page numbers of the chapter, eg Bagieńska A., 2007. Inwestycje w rozwój kapitału ludzkiego. . In: K. Pieck, E. Skrzypek (ed.), Wiedza w gospodarstwie, społeczeństwie, przedsiębiorstwach. PWE, Warszawa, 98–115.

The bibliographic description of the article consists of: author's name and initials, year of publication, title of the article, abbreviated title of the journal with the number of the volume or notebook, page numbers of the article, e.g. Chełkowski Z. (ed.), 1966. Introdukcja troci do rzeki Gowienicy . Gosp. Ryb. 1 (2), 18–19.

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If a publication is assigned a DOI number, **be sure to include it**, for example, Bertamini M., Nedunchezhian N., 2003. Photoinhibition of photosynthesis in mature and young eaves of grapevine (Vitis vinifera L.). Plant Sci. 164, 635−644, https://doi.org/10.1016/S0168-9452(03)00018-9.

10) The size of the chapter should be **a minimum of 20,000 characters with spaces** (0.5 publishing sheet), **a maximum of 22,000 characters with spaces**. The volume of graphics (photos, charts, etc.) is calculated assuming that 3,000 cm2 of graphics is 40,000 characters with spaces.

11) Articles that will not be in a form compliant with the guidelines provided will be rejected in the first phase of editorial work (i.e. before the review).

12) The submitted materials should be accompanied by a scan of the completed and signed declaration of the author(s) (joint form signed by all co-authors).

13) All proposed publications will be subject to a peer review process. **Obtaining a positive review is a condition for publication in this monograph.**