Annex no. 1 to Resolution no. 126 of the

Rector of the University of Life Sciences in Lublin

of 12 November 2020

*Stamp of the Institute/Department*

 Lublin, date

 **Vice-Rector for Science and International Cooperation**

**of the University of Life Sciences in Lublin**

## PhD student's application for the approval of a trip abroad

**1.** Name and surname, passport number\*//, phone nr. organisational unit:

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1. Reason for the application and purpose of the trip: .............................................................

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1. Name of the research centre, city, country: ................................................

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1. Schedule of the stay abroad\*/
2. Date of departure ...................... date of return .......................
3. Reasons for the delegation (please underline appropriate): scientific internship, participation in a congress, conference, scientific convention, trade exhibition, a training trip to improve professional qualifications, a training trip as part of the EU programmes, including the Erasmus programme, conducting courses as part of an international educational programme, including the Erasmus programme
4. Methods of financing the trip and the maximum amount of funds allocated for the trip.

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1. Means of transport (underline as appropriate): plane, train, bus, personal car, company car.

***I hereby declare that I have read and understood the Resolution of the Rector dated ..... . on the conditions and procedures regarding delegating PhD students of the University of Life Sciences in Lublin to study and train abroad and on the rights of PhD students in connection with travelling abroad. I undertake to familiarise myself with the legal requirements of the destination country concerning the type of identity card, its validity, visa requirements and obligatory vaccinations.***

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 *(signature of the person applying for the approval of the trip)*

\*/ please provide the schedule of the stay as an Annex and in the case of taking part in a conference, please attach the programme

 provided by the organisers and a copy of the summary of the project. Persons going abroad for other purposes shall provide

 documents specifying the date and the conditions of the stay.

\*// only if is necessary to apply for a visa

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1. Opinion of the PhD student's thesis promoter:

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 *(date, signature and stamp)*

1. Opinion of the Institute Director, Head of Department ( **including information regarding the possibility of professional traineeship after returning from the scientific internship, under the study programme**)**:**

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 *(date, signature and stamp)*

**10.** Opinion of the Director of the Doctoral School /\*:

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 *(date, signature and stamp)*

/\* The Dean of the Faculty shall determine whether the trip does not interfere with the proper conduct of the teaching process

**11**. Decision of the Vice-Rector for Science and International Cooperation:

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