**APPLICATION FORM**

**University of Life Sciences in Lublin (ULSL)**

**Staff Mobility for Teaching Assignments (STA)**

**ERASMUS + MOBILITY PROGRAMME WITH PROGRAMME COUNTRIES**

 **ACADEMIC YEAR 2020/21**

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| --- |
| **First name:**  |
| **Surname:**  |
| **Date and Place of Birth:**  | **Nationality:**  |
| **Sex: [ ]  Male [ ]  Female [ ]  Undefined** | **Passport/ID Number:**  |
| **Permanent residence address:** |
| **Telephone:** | **E-mail (please write one official email address):** |
| **Seniority at Home Institution (how many years do you work at your institution):****[ ]  J – junior (less than 10 years) [ ]  I – intermediate (from 10 to 20 years) [ ]  S – senior (over 20 years)**  |
| **Home Insitution Name:** |
| **Country:** | **Address:** |
| **Main duties at Home Institution:** |
| **Field of education (ISCED code):** (<https://ec.europa.eu/education/international-standard-classification-of-education-isced_en>) |
| **Planned period of mobility (including 1-2 days of travel): from [ ] till [ ]** |
| **Receiving University: *University of Life Sciences in Lublin, Poland, PL LUBLIN04*** |
| **Faculty/ Department:**  |
| **Language knowledge (according to CEFRL/CEF). Please specify language and level of communication*****Language ………………………*****[ ]** *A1 – Beginner*  **[ ]** *A2 – Pre-Intermediate* **[ ]** *B1 – Intermediate* **[ ]** *B2 – Upper-Intermediate* **[ ]** *C1 – Advanced* **[ ]** *C2 – Proficient*  |
| **Do you have any foreign students teaching experience? If yes, what kind?** |
| **Engagement in cooperation with Partner University (ULSL) – IF APPLICABLE** |
| **What is the expected influence of the mobility on your professional development?**  |
| **Have you previously taken part in Erasmus+ or LLP Erasmus exchange programme? [ ]  Yes [ ]  No****If yes, how many times [ ]** |

|  |  |
| --- | --- |
| **Date and signature of the participant:** | **Stamp of institution** |

*\* Delete as appropriate*

**TO BE FILLED IN BY HOST UNIVERSITY**

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| **ACCEPTANCE at the University of Life Sciences in Lublin** *(Erasmus code: PL\_LUBLIN04)*The above mentioned employee is: 🞏 **accepted** at our institution 🞏 **not accepted** at our institution |
| You will be registered at Faculty of ……………………………………For the period FROM ……………. TILL ………………………………… |
| Grant amount due in the academic year 20**………..**/20**………..****Group** **………../ ………..** € / day Country - City ………………………………………………………. \_\_\_\_\_\_\_\_\_€ - 100 % of the lump sum for travel expenses \_\_\_\_\_\_\_\_\_€ - 100 % of individual support ( full working days plus … travel days) \_\_\_\_\_\_\_\_\_**€ total**  |

 *………………………………………………* *Erasmus Institutional Coordinator*

 *(signature and stamp)*

**ACCEPTANCE at the University of Life Sciences in Lublin** *(Erasmus code: PL\_LUBLIN04)*

The above mentioned employee is: 🞏 **accepted** at our institution

 🞏 **not accepted** at our institution

*………………………………………………..*

*Vice-Rector for University Development*

*( signature and stamp)*

**CONSENT TO THE PROCESSING OF PERSONAL DATA
PARTICIPANT OF THE ERASMUS +**

In accordance with art. 13 paragraph 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and on the free movement of such data (GDPR), I inform you that:
• The administrator of your personal data is the University of Life Sciences in Lublin, ul. Akademicka 13, 20-950 Lublin
• Contact to the Data Protection Officer at the University of Life Sciences in Lublin: anna.buchlinska@up.lublin.pl. , ul. Akademicka 13, 20-950 Lublin, phone number: 81-445-60-12
• Your data will be used for the purposes of recruitment and implementation of the Erasmus + programme, its reporting and control as well as promotion, dissemination of results and preparation of statistical reports.
• Your personal data will be processed on the basis of art. 6 clause 1 point a, b. C GDPR for purposes related to the implementation of the contract,
• The recipients of your personal data may be external entities dealing with IT or legal support of the administrator, control institutions authorized to verify the correctness of programme implementation and external entities dealing with the handling of the Erasmus + programme on behalf of the European Commission.
• Your data will be used for the recruitment and implementation of the Erasmus + study and/or internship programme, its reporting and control as well as for the promotion, dissemination of results and preparation of statistical reports.
• Providing data is voluntary, but necessary to achieve the purposes for which they were collected.
• Your personal data will be stored for the period necessary to implement the above. purposes and archival and statistical obligations of the Administrator.
• You have the right to access your data and the right to rectify, delete, limit processing, the right to transfer data, the right to raise objections, the right to withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal.
• If you think that the processing of the above personal data by the Administrator violates the provisions of the General Regulation on the protection of personal data of 27 April 2016, you have the right to lodge a complaint to the President of the Office for Personal Data Protection.

* I consent to the processing of my personal data contained in the application form and documents submitted by me for participation in the Erasmus + programme, by the University of Life Sciences in Lublin, ul. Akademicka 13, 20-950 Lublin and I declare that providing my personal data is voluntary and that I have been informed about the right to request access to my personal data, rectify it, delete it or limit its processing.
* I agree to the processing of my personal data in the form of an image
in order to promote and disseminate the results of the Erasmus + programme, by the University of Life Sciences in Lublin, ul. Akademicka 13, 20-950 Lublin and I declare that providing my personal data in the form of an image is voluntary and that I have been informed about the right to request access to my personal data, rectify it, delete it or limit its processing.

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Date and signature of the participant of the ERASMUS + programme