



Institute of Technology and Business in České Budějovice

Application procedure for summer semester 2018/2019



Dear coordinator, dear students,

I am sending the fact sheet with necessary information to apply for summer semester 2018/2019.

Here is the online application link: <http://www.vstecb.cz/en/Application-procedure-2018-2019-1280.htm>

Please, send the nomination sheet of students who are interested in study at ITB as soon as possible because of **the long visa procedure**. It is accepted to choose subjects only according studying fields posted on website. Please **no** mix subjects from different offering fields of education. All subjects are offered for **6 ECTS**.

Also, inform your students to send me all required documents from link above – Learning agreement, Application form, Transcript of records from your university, Housing reservation form, if they want to live in the school dormitory, copy of insurance, and copy of passport.

Please, tell them to fill up the application, mobility agreement and housing reservation first ASAP. After that, I can provide them with the acceptance letter and visa documents.

Helpful links:



Institute of Technology and Business in České Budějovice

The link for Ministry of Foreign Affairs:

<http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx?q=Y2hudW09Mg%3d%3d>

<http://ec.europa.eu/immigration/>

Links for health/travel insurance - special price for the students, the best choice is Exclusive (the last link):

<https://www.pvzp.cz/on-line-pojisteni/zpvcvpi/zpvc/basedata.aspx?language=en&partner=934121>

<https://www.pvzp.cz/on-line-pojisteni/kzpcvpi/kzpc/basedata.aspx?language=en&partner=934121>

<https://www.pvzp.cz/on-line-pojisteni/kzpcvpi/kzpc/basedata.aspx?language=en&partner=934121>

If you need any additional information, do not hesitate to contact me.

I am looking forward to your applications,

Bc. Gabriela Veselá

International Relations Coordinator

Institute of Technology and Business

in Ceske Budejovice

Okružní 10, 370 01 České Budějovice

Email: 23296@mail.vstecb.cz

Tel: +420 778 775 713