

ORDINANCE NO. 32
of the Rector of the University of Life Sciences in Lublin
of 22 March 2024

on the fees for provided educational services
at the University of Life Sciences in Lublin for the first-cycle and second-cycle programmes as
well as for the long-cycle Master's degree programme starting in the academic year
2024/2025

Acting pursuant to Article 79, paragraph 1 and 2 in connection with Article 80, paragraph 1 and 2 of the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws 2018, item 1668, as amended) and Resolution No. 24/2023-2024 of the Senate of the University of Life Sciences in Lublin of 22 March 2024 on the principles of payment for educational services for the first-cycle and second-cycle programmes as well as for the long-cycle Master's degree programme at the University of Life Sciences in Lublin starting in the academic year 2024/2025 and § 36 and § 38 of the Regulation of the Ministry of Science and Higher Education of 27 September 2018 on study programmes (Journal of Laws 2018, item 1861 as amended), **it is ordered** as follows:

§1

1. This ordinance sets fees for educational services provided by the University of Life Sciences in Lublin for the first-cycle and second-cycle programmes as well as for the long-cycle Master's degree programme starting in the academic year 2024/2025, which shall apply to students until the completion of their studies in those programmes.
2. Students enrolled as a result of a transfer from another higher education institution or as a result of resumption of studies in a course of study starting in the academic year 2024/2025 shall pay the fees set out in this Ordinance.

§2

Fees for part-time studies

The amount of the semester tuition fees for students enrolled in the part-time first-cycle and second-cycle as well as long-cycle Master's degree programmes, including foreigners studying in Polish, is specified in a table in annex to this Regulation, subject to § 7, paragraph 2.

§3

Fees for repeating a semester

1. The fee for repeating a semester at the full-time first-cycle and second-cycle as well as long-cycle Master's degree programme conducted in Polish is a sum of the fees for the repeated courses and, in the case of foreigners studying on a fee-paying basis, but no more than the semester fee.
2. The amount of the fee for repeating a semester of the full-time first-cycle and second-cycle as well as of long-cycle Master's degree programme conducted in a foreign language is a sum of the fees for the repeated courses, but no more than the semester fee.

3. The fee for repeating a semester at the part-time first-cycle and second-cycle as well as long-cycle Master's degree programme conducted in Polish is a sum of the fees for the repeated courses, but no more than the semester fee.

§4

Fees for the repetition of specific courses due to unsatisfactory learning outcomes, for courses not included in the study programme, for the validation of learning outcomes

1. For the repetition of specific courses conducted in Polish due to unsatisfactory grades (except for in-service training), students pay a fee for all forms of classes (for lectures and classes) assigned to the courses in the study plans in the amount of:
 - 1) PLN 5 per hour of lecture;
 - 2) PLN 7 per hour of auditorium classes;
 - 3) PLN 10 per hour of laboratory classes.
2. For the repetition of specific courses conducted in English due to unsatisfactory grades, the student shall pay a fee for all forms of classes (for lectures and classes) assigned to the courses in the study plans in the amount of:
 - 1) EUR 3 per hour of lecture;
 - 2) EUR 5 per hour of auditorium classes;
 - 3) EUR 7 per hour of laboratory classes.
3. The fee for courses not included in the study plan and conducted in the Polish language is PLN 5.50 per hour (the student pays for all forms of classes).
4. The fee for courses referred to in para. 3 conducted in English is EUR 4 per hour (the student pays for all forms of classes).
5. The amount of the fee for validation of learning outcomes is proportional to the sum of ECTS credits allocated to the courses indicated by the candidate in the application. For degree programmes in Polish, the fee is calculated by multiplying the number of ECTS credits and the amount of PLN 60, and for degree programmes in English by multiplying the number of ECTS credits and the amount of EUR 15.

§ 5

Recruitment fee for studies

The enrolment fee for studies conducted in Polish is PLN 85, for studies in English EUR 150.

§ 6

Fees for document issuance and authentication

The fee for issuing:

- 1) an electronic student card - PLN 22,
- 2) a duplicate of an electronic student card - PLN 33,

- 3) an additional copy of the study completion diploma in a foreign language - PLN 20,
- 4) an additional copy of the diploma supplement in a foreign language - PLN 20,
- 5) a duplicate of the study completion diploma - PLN 20,
- 6) a duplicate of the diploma supplement - PLN 20,
- 7) for the authentication of documents intended for legal transactions abroad, excluding study completion diplomas or diploma supplements, copies or duplicates of such documents, or a certificate of study completion - PLN 26.

§7

Fees for education of foreigners

1. Foreigners undertaking full-time studies in Polish on a fee-paying basis shall pay a semester fee:

1) for first- and second-cycle studies in the amount of PLN 3000, (1st instalment PLN 1500; 2nd instalment PLN 1500 ;

2) in the field of veterinary medicine (long-cycle Master's studies) - PLN 10,000 (1st instalment PLN 5,000; 2nd instalment PLN 5,000).

2. Foreigners undertaking part-time studies in the Polish language in the field of veterinary medicine pay a semester fee of PLN 10,000 (1st instalment: PLN 5,000, 2nd instalment: PLN 5,000).
3. Foreigners undertaking full-time studies in English shall pay a semester fee in euro in the following amount:

| The field of study | Fee for a semester (euro) |
|--|------------------------------|
| Veterinary Medicine – long-cycle Master’s degree programme (semester 1-2) | 3500 |
| Veterinary Medicine – long-cycle Master’s degree programme (semester 3-11) | 3750 |
| Equine Management and Care – first-cycle programme (semester 1-2) | 3000 |
| Equine Management and Care – first-cycle programme (semester 3-6) | 3350 |
| Animal Science and Dairy Production – first-cycle programme (semester 1-2) | 2100 |
| Animal Science and Dairy Production – first-cycle programme (semester 3-7) | 2200 |
| Agriculture – second-cycle programme (semester 1-3) | 1200 |
| Food Technology and Human Nutrition – first-cycle programme (semester 1-7) | 1200 |
| Food Technology and Human Nutrition – second-cycle programme (semester 1-3) | 1200 |
| Management and Production Engineering – first-cycle programme (semester 1-7) | 1300 |

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|---|------|
| Management and Production Engineering – second-cycle programme (semester 1-3) | 1300 |
| Green Urban Planning – second-cycle programme (semester 1-3) | 2100 |
| Plant Protection and Phytosanitary Control – second-cycle programme (semester 1-3) | 1600 |
| Global Management in Smart Agriculture – first-cycle programme (semester 1-7) | 2900 |

§ 8

Polish students undertaking full-time studies in English shall pay a tuition fee in the amount specified in § 7, para. 3.

§9

Final provisions

For students who commenced their studies at the University of Life Sciences in Lublin before the academic year 2024/2025 or who have concluded a written agreement with the University on fees for studies and educational services, the amount of fees is specified in that agreement and applies until the student completes the studies or until the agreement is terminated.

§10

The Ordinance shall come into force on the date of signature, with effect from 1 October 2024.

RECTOR

/-/ Prof. dr hab. Krzysztof Kowalczyk